

## PNB MetLife India Insurance Company Limited

Registered office: Unit No. 701, 702 & 703, 7th Floor, West Wing, Raheja Towers, 26/27 M G Road, Bangalore -560001, Karnataka. IRDA of India Registration number 117. Cl No. U66010KA2001PLC028883, Call us Toll-free at 1-800-425-6969, Website: www.pnbmetlife.com, Email: indiaservice@pnbmetlife.co.in or write to us at 1st Floor, Techniplex -1, Techniplex Complex, Off Veer Savarkar Flyover, Goregaon (West), Mumbai – 400062. Phone: +91-22-41790000, Fax: +91-22-41790203

To, The Branch Service Manager	Dated:
PNB MetLife India Insurance Co. Ltd. Branch	
Subject: <u>Authorization Letter for submission of my po</u>	licy servicing request through representative
Dear Sir/Madam,	
holder/owner with your organization. Through this	is a policy s letter I hereby authorize and instruct Mr. /Mrs. /Ms. to submit the servicing request on my behalf at your PNB
MetLife Branch/Office.	
Servicing Request Details:	
1. Policy Number(s) for which the request is being	ng placed:
2. Request Type(s):	
3. The following Self-Attested Documents/Pro	ofs have been enclosed along with the request for further
processing and confirmation:	
a	b
c	d
4. Relationship with person authorized to submit request:	
5. A self-attested ID proof of my authorized representative is enclosed along with this authorization letter.	
6. The signature of the authorized representative is as documented below and is verified & confirmed by me.	
<ol> <li>I irrevocably undertake to PNB MetLife th binding upon me.</li> </ol>	at the above acts of my authorized representative shall be
Signature of Authorized Representative	Signature/Thumb impression of Policy Owner / Assignor
Mr. /Mrs. /Ms M	/Ir. /Mrs. /Ms
Contact Number C	Contact Number
Signature/Thumb impression of Assignee (Only in	case of Assignment)
	Contact Number
Note - PO signature is not required in case of Abso	
<u>Declaration &amp; Attestation in case of Vernacular/Illiterate/Disabled customers</u> (Witness must be someone other than the advisor/agent/employee of the company)	

The contents hereof have been read over & explained to the applicant by me in vernacular & the applicant has filled up the contents after completely understanding the contents hereof in my presence

Signature of Witness: \_\_\_\_